



## 2016 Employer Invoice Due Date and Subsidy Payment Schedule

Payment for Invoice Month	Last Day to Receive Invoice	Payment Issue Date
Delayed Invoices	-	4/21/2016
Delayed Invoices	-	4/28/2016
Delayed & May 2016	-	5/5/2016
Delayed & May 2016	-	5/12/2016
May 2016	-	5/19/2016
May 2016	-	5/26/2016
June 2016	5/31/2016	6/9/2016
June 2016	6/14/2016	6/23/2016
July 2016	6/27/2016	7/7/2016
July 2016	7/12/2016	7/21/2016
August 2016	7/26/2016	8/4/2016
August 2016	8/9/2016	8/18/2016
September 2016	8/29/2016	9/8/2016
September 2016	9/13/2016	9/22/2016
October 2016	9/27/2016	10/6/2016
October 2016	10/11/2016	10/20/2016
November 2016	11/1/2016	11/10/2016
November 2016	11/15/2016	11/23/2016
December 2016	11/29/2016	12/8/2016
December 2016	12/13/2016	12/22/2016

### How to receive payment:

To receive an Insure Oklahoma premium assistance payment, you must fax, email or upload the entire health plan invoice including the summary page to your employer portal each month.

- If the invoice is not received by OHCA, no Insure Oklahoma premium assistance payment can be made.
- The OHCA must receive the employer's health plan invoice by the date listed as the "Last Day to Receive Invoices" date. (If the invoice is received after the due date, the Insure Oklahoma premium payment will be delayed.)
- When the OHCA receives the invoice, they will proceed with payment processing. If the invoice is received by the "Invoice Due Date," payment will be issued on the "Payment Issue Date."
- Insure Oklahoma premium assistance payments will be deposited into your bank account via Electronic Funds Transfer (EFT).
- You must always pay the total monthly health plan invoice to the health plan carrier. Subsidies are made in their prospective month, for example: If a January invoice is received in December, it will not pay until January.

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